

Payroll Services You Can Bank On

Paychex provides a comprehensive suite of payroll, payroll tax, and employee pay services to businesses nationwide. Confidential, cost-effective payroll administration eliminates the tedious chore of payroll – before and after payday.

Make More Profitable Use of Your Business Day

Payroll

It's easy! A Paychex Payroll Specialist contacts you with a quick phone call each pay period, or you can send your payroll data by fax or via our Paychex Online service. Your payroll package is sent by your chosen delivery method or via Paychex Online Reports. You receive:

- Employee earnings statements and notice of funds needed to cover payroll costs and taxes.
- Payroll journals and department summaries documenting payroll activity.
- Additional services: New-hire information submitted to government agencies.

Taxpay® Payroll Tax Service

Paychex stays on top of changes in tax laws so you don't have to. Taxpay provides federal, state, and most local payroll tax computation and filing. The service includes:

- Payroll tax processing and deposits with tax summary reports.
- Quarterly and annual filings.
- Compliance with electronic funds transfer requirements.

Employee Pay Options

Payment options let you pay your employees in the way they prefer, while giving you flexibility, cost savings, and easy account reconciliation. Options include direct deposit, Readychex®, and check signing and insertion.

Time and Labor Management

Automated systems minimize time spent compiling time-sheet information, provide employees with an incentive to be present during assigned work periods, and help apply company pay policies uniformly.



Enhanced Employee Benefits

Optional HR and benefits administration services include section 125 plans, COBRA administration, employee handbooks, workers' compensation services, and more!

The Total Solution

Paychex payroll services provide payroll convenience and economy. Check with your bank representative today for more details!

Call today for more information.